

MINUTES

Meeting: TIDWORTH AREA BOARD
Place: Collingbourne Ducis Village Hall, Chicks Lane, Collingbourne Ducis
Date: 21 May 2012
Start Time: 7.00pm
Finish Time: 9.05pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

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In Attendance:

Wiltshire Councillors

Cllr Christopher Williams (Chairman), Cllr Mark Connolly (Vice Chairman) and Cllr Charles Howard

Wiltshire Council Officers

Mary Cullen, Community Area Manager (CAM)
Alistair Cunningham, Service Director for Economy and Enterprise

Town and Parish Councillors

Tidworth Town Council – Humph Jones
Ludgershall Town Council – Owen White
Collingbourne Ducis Parish Council – Mike Cox
Chute & Chute Forest Parish Council – Carolyn Wall
Everleigh Parish Council – Dennis Bottomley
Netheravon Parish Council – T.Beswick

Partners

Wiltshire Police – Insp Christian Lange
Wiltshire Fire and Rescue Service – Mike Franklin
Tidworth Garrison – Col Paddy Tabor
Community Area Partnership – Tony Pickernell & David Wildman
Wellington Academy – Andy Scofield
Youth Services – Wendy Higginson
Extended Services – Julie Tremlin

Total in attendance: 40

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Tidworth Area Board and gave everybody in attendance the opportunity to introduce themselves.</p>
2	<p><u>Appointments</u></p> <p>i.Election of the Chairman Cllr Chris Williams was re-elected as Chairman for the forthcoming year.</p> <p>ii.Election of the Vice Chairman Cllr Mark Connolly was re-elected as Vice Chairman for the forthcoming year.</p> <p>iii.Appointments to Outside Bodies and Working Groups for the forthcoming year. Community Area Transport Group (CATG) – Cllr Mark Connolly.</p> <p>Shadow Community Operations Board – Cllr Charles Howard.</p> <p>Tidworth Community Area Partnership – Cllr Chris Williams.</p> <p>Tidworth Leisure Centre Executive Committee – Cllr Charles Howard.</p> <p>Ludgershall & Tidworth Youth Action Group (YAG) – Cllr Chris Williams.</p> <p>Wellington Academy Governing Body – Cllr Mark Connolly.</p>
3	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Ken Beard - Ludgershall TC and Godfrey Tilney.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Minutes</u></p> <p>i.Minutes of the 19 March 2012.</p>

	<p>Decision</p> <ul style="list-style-type: none"> • The minutes of the 19 March 2012 meeting were agreed as a correct record and signed by the Chairman. <p>ii. Matters Arising.</p> <p>Community Area Transport Group – Cllr Mark Connolly.</p> <ul style="list-style-type: none"> • Parish Councils have agreed to fund £2000 for the traffic calming schemes at Cadley Road, Collingbourne Ducis and the bus stop at Harefield Crescent, Netheravon. • Amesbury Area Board have also agreed to the C32 road speed limit review being carried out. <p>Pickpit Hill Waste Site – Cllr Mark Connolly.</p> <ul style="list-style-type: none"> • Attended the Examination in Public for the Waste Site Allocations document with the Mayor of Tidworth and the No2Waste group to attempt to get Pickpit Hill removed from the list of potential waste sites. [connollym160] Although the inspector was not minded to take the site off the list, she accepted additional mitigating factors that we feel would render the site unviable. Well done to the “No to Waste” group for their work on this issue.
6	<p><u>Chairman's Announcements</u></p> <p>The following Chairman’s Announcements included in the agenda pack were briefly outlined:</p> <ul style="list-style-type: none"> • Rural Facilities Survey 2012. • Paths Improvements Grants Scheme (PIGS). • Your say on Local Waste Recycling Sites. • Helping People to Live Safely in Their Own Homes. • Locally Themed Agenda Items. <p>It was also announced that Wiltshire Council was to look into supplying residents of flats in Tidworth with cardboard recycling bins.</p>

11 - 19 Commissioning Strategy

James Fortune, (Lead Commissioner 11-19, Wiltshire Council) and Wendy Higginson, (Development Service for Young People) gave an update on work undertaken so far to increase the number of people volunteering in Wiltshire Council funded youth centres.

James Fortune.

On 13 September 2011 Wiltshire Cabinet approved the Commissioning Strategy for 11 to 19 year olds. This included 7 broad priorities on:

- Employment and training
- Educational attainment
- (These were the top 2 commissioning priorities selected by young people)*
- Housing
- Transport for young people
- Involving young people
- Volunteering
- Improving Integrated Youth Services

Cabinet also approved a Wiltshire Youth Work Offer. The key features of the Youth Work Offer are:

- Open Access Youth Work
- Higher level targeted youth work support
- Better co-ordination of positive activities for young people
- Stronger partnerships
- Increased use of volunteers

An implementation group which includes councillor representatives has been meeting monthly since September 2011 to coordinate delivery of the Wiltshire Youth Work Offer from 1 April 2012. Good progress has been made to date and the Youth Services Implementation Group would like to invite Area Boards to consider this progress and support the following initiatives:

Increase use of volunteers

A sub group of the Youth Services Implementation Group has been exploring ways of encouraging more local volunteers to get involved with youth work provided in Council funded youth centres. This links to the Council's overall partnership Volunteering Strategy and Action Plan.

The group has been working on the establishment of a joint process between the Council and the Voluntary and Community Sector for the registration and training of local volunteers to support youth based activities. A guidance pack is now being developed for all Youth Development Centres which sets out the best way to go about registering and training volunteers. Those who wish to volunteer will be able to claim reasonable expenses and develop their skills through

appropriate training opportunities.

The group has noted the importance of attracting and encouraging local people within community areas to become involved in volunteering opportunities within their local Youth Development Centre. Consequently, the group would like to invite Area Boards to support this endeavour by supporting local youth centres to promote volunteering opportunities within each community area.

Details of voluntary roles with young people will be available from the Volunteer Centre and/or local Youth Development Centre from 1 April 2012.

Youth Advisory Groups

Part of the Wiltshire Youth Work Offer includes the formation of Youth Advisory Groups in all community areas. Pilots are currently taking place in Malmesbury, Melksham, Southern Wiltshire and Salisbury. The groups will play a key role in improving the co-ordination of positive activities for young people in local areas.

The groups will be set up in each local area, linked to Area Boards. Each Youth Advisory Group will be chaired by a young person under 25 and over 50% of members will be under 19 years of age. Advisory groups will plan and shape local services, making sure local young people know what is available and encouraging partnerships which avoid overlap and fill gaps. Mechanisms will be established to ensure knowledge and ideas are shared between Youth Advisory Groups.

Youth Advisory Groups will have commenced in 20 community areas across Wiltshire by the end of October 2012. Learning from the pilots will be used to inform the development of groups in other areas.

The Youth Services Implementation Group would like to invite Area Boards to support these developments and to establish strong and meaningful links with Youth Advisory Groups in each community area.

Income Generation

As part of the Wiltshire Youth Work Offer the Youth Development Service has been set an income generation target of forty five thousand pounds. This will be raised through a combination of subscriptions, fund raising and seeking sponsorship.

A revised staffing funding formula has been used to calculate an income generation target for each community area. The targets will be put into place from 1st April 2012.

The Youth Services Implementation Group would like to invite Area Boards to support local Youth Development Centres in their endeavours to attract and raise income. For example, supporting local fundraising events and attracting

	<p>local business sponsorship.</p> <p>Wendy Higginson</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Youth Advisory Group (YAG) – a positive step forward. • These Youth Advisory Groups would be the replacements of the Community Area Young peoples issues groups, and would be implemented in the Tidworth community area by July 2012. • YAG would have a key role to shape and plan youth services in the community area. • YAG meetings would be held after school hours and would be bi-monthly, slotting in between Area Board meetings. <p>The Chairman Thanked James Fortune and Wendy Higginson for their presentation.</p>
8	<p><u>Volunteering in Wiltshire</u></p> <p>Karen Scott, (Voluntary Development Manager, Wiltshire Council) and Simone Lord (Volunteer Centre Wiltshire) gave an update on the work being undertaken with partners to develop and support volunteering in Wiltshire.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Local people helping their local communities by volunteering. • Call-IT, 0845 5216224, the new telephone number for people interested in getting involved with volunteering. <p>What are we doing?</p> <ul style="list-style-type: none"> • Working together. • Making volunteering available to all. • Ensuring volunteering is well managed, supported and recognised. • Trying out new approaches to volunteering, such as “time credits”

	<p>How are we doing?</p> <ul style="list-style-type: none"> • 1500 volunteering opportunities promoted through Volunteer Centre. • The number of volunteers had doubled in the last year to 2265. • The number of unemployed volunteers had increased by 36%. <p>Questions raised from the floor included:</p> <p>Who will oversee the allocation of the time credits? <i>a. A central point of contact will allocate time credits to all organisations taking part in the scheme, who will then pay the time credits to their volunteers.</i></p> <p>Do volunteers need to be volunteering through certain organisations to be eligible for time credits? <i>a. No, anybody who volunteers is entitled to claim time credits.</i></p> <p>Could service personnel taking part in volunteering be eligible? <i>a. Yes.</i></p> <p>The Chairman thanked Karen Scott and Simone for their presentation and made the point that the time credit scheme was a great way of rewarding volunteers and getting more people to consider volunteering.</p>
9	<p><u>Informal Adult Education in Wiltshire</u></p> <p>Alistair Cunningham, (Service Director, Tidworth Area Board) gave a presentation on the future provision of informal Adult Education in Wiltshire.</p> <p>Points made included:</p> <p>What is Informal Adult Education?</p> <p>Informal adult education (also known as informal adult and/or community learning) refers to courses which are offered as leisure activities and not those which are focused on developing basic skills or qualifications relating to employment.</p> <p>Why should we be concerned about Informal Adult Education?</p> <p>Informal Adult Education contributes to economic and social well-being in communities. It can help with a variety of objectives including:</p> <ul style="list-style-type: none"> • adult social care. • health and well-being.

- crime reduction and community safety.
- democratic engagement.
- economic development.

What does Wiltshire Council do?

Currently, Wiltshire Council offers informal adult education through public libraries, its Family Learning Team and at Urchfont Manor College (which is due to close in September 2012).

Who else is involved?

Other providers who offer informal adult education include Wiltshire College, the Workers' Educational Association and Learning Curve, in addition to which there is a huge range of activities organised by groups and individuals taking place in communities across the county.

Does the council have to provide it?

Informal Adult Education is a non-statutory service for a local authority meaning that the council is able to decide the extent of its involvement in the planning and provision of the service.

Local Authorities may take a range of roles in relation to informal adult education, including direct delivery, strategic commissioning, shaping the new all age careers service, coordinating with the Work Programme and as key players in Local Enterprise Partnerships.

Why are we being asked about Informal Adult Learning now?

At its meeting in January, the council's cabinet decided to close Urchfont Manor by the end of September 2012 while recognising that future Adult Education Service provision, including local flexible delivery in line with the BIS proposals, will be determined by cabinet after consultation with service users, area boards, local communities and partners;

Wiltshire Council is taking this opportunity to undertake a review of its provision and support of informal adult education across the county.

This report seeks the views of the Area Boards on the council's future policy towards informal adult education.

The council is establishing a community campus in each community area. These premises could be used to offer accommodation for a variety of activities, including informal adult education.

Options for Consideration

1. Option 1 – Wiltshire Council to take no action in relation to informal adult education

The council does not have to get involved with Informal Adult Education. There are a number of adult education providers which are able to offer activities as and when they wish. Some receive government funding to support their provision while others rely upon payments by participants or support from other sources. The council has no current budget of its own to support informal adult education.

For:

Activities organised by Wiltshire College and other providers will continue
No financial risk to the council

Against:

Unable to seek government funding
Council and communities have little influence over what is offered
No continuation of activities run at Urchfont Manor College

2. Option 2 – Wiltshire Council to be a direct provider of informal adult education.

The council could continue to offer adult education direct to the public on a similar basis as the courses offered at Urchfont Manor College. The council would decide what would be offered, make all the arrangements and promote the courses. Unless a subsidy was available, the full cost would be charged to participants. Activities could be held on a residential basis, utilising suitable residential accommodation in the county, or on a non-residential basis.

For:

The council could use information from communities to decide what to offer
Some courses from Urchfont Manor College could continue in different venues
The council could ensure the quality of activities being provided.

Against:

Financial risk for the council
Depends upon the ability of participants to pay
The council will need to develop a system to organise courses, take bookings, etc.
May be seen as being in competition with other providers

3. Option 3 – Wiltshire Council to facilitate the provision of informal adult education at a local level.

Rather than be the organiser and provider of activities, the council could work through its network of area boards and community area networks to identify the demand for specific informal adult education provision in each community area. The demands will include provision for leisure learning and that needed to reach disadvantaged members of the community. The council could establish partnerships with adult education providers to share this information and meet this demand. Providers would be able to offer activities with reduced risk and in venues to suit the participants.

This approach would require the active involvement of members of the community area networks if it is to be delivered in a affordable way.

For:

- Uses expertise and experience of other providers
- Little financial risk to the council
- Reduced financial risk to providers
- Builds upon network of community areas
- Providers and council able to bid for BIS funding

Against:

- Level of activity may vary from one area to another
- Will have to establish system to identify demand
- Different providers use different systems

4. Option 4 – Wiltshire Council to coordinate and promote informal adult learning opportunities offered across the county.

Currently, every provider publishes their own prospectus and promotes their activities independently. With the support of education providers, it may be possible to collate this information to provide a single compendium of informal adult education in Wiltshire, both residential and non-residential. Such a publication (available on-line) could not only serve to improve access to informal adult education but may also encourage more education providers who would be able to promote their activities in a cost-effective way.

For:

- Single source of information for participants
- Joint promotion may increase take-up
- Providers able to reach more people
- Low cost to providers

Against:

- Initial development costs

Difficulty in linking to providers' systems
Willingness of providers to contribute

Next Steps

A questionnaire survey is available for completion by service users and members of the public.

The cabinet will receive a report in September 2012 on the outcome of the survey, together with the responses from area boards which will inform its decision on the council's strategy for informal adult education.

The Chairman thanked Alistair Cunningham for his presentation.

Note:

The Area Board members were e-mailed after the meeting as to which was their preferred option.

It was agreed that option 3 was preferred with the following from option 4:

Option 3 – Wiltshire Council to facilitate the provision of informal adult education at a local level.

Rather than be the organiser and provider of activities, the council could work through its network of area boards and community area networks to identify the demand for specific informal adult education provision in each community area. The demands will include provision for leisure learning and that needed to reach disadvantaged members of the community. The council could establish partnerships with adult education providers to share this information and meet this demand. Providers would be able to offer activities with reduced risk and in venues to suit the participants.

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From Option 4

With the support of education providers, it may be possible to collate this information to provide a single compendium of informal adult education in Wiltshire.

10	<p><u>Lord Lieutenant's Event and VCS Awards Ceremony Updates</u></p> <p>i. Lord Lieutenant's event held on the 1 May 2012, held in the grounds of Salisbury Cathedral.</p> <p>It was agreed that the event had been a great success. The Chairman thanked all who had contributed to making the Tidworth community tent a credit to the Tidworth community area, and to Barnacle Removals for ensuring that the Millennium tapestry was removed, transported and returned to Ludgershall without incident.</p> <p>ii. Voluntary and Community Sector Awards Ceremony to be held on Tuesday 2 October 2012 at the Corn Exchange, Devizes.</p> <p>The Community Area Manager advised that the project that the Tidworth Area Board members would put forward for the award was the Ludgershall Skatepark Project. The awards ceremony would be held on the 2 October 2012 in Devizes..</p>
11	<p><u>Updates from Town and Parish Councils, the Police, the Army, NHS, TCAP and other Partners</u></p> <p>To receive any verbal updates, in addition the following written updates were attached to the agenda:</p> <p>Wiltshire Police – Insp Christian Lange. The written update was noted along with the following points:</p> <ul style="list-style-type: none"> • A new PCSO, Andy Heath was to be based at the Wellington Academy. • A 13% reduction in victim based crime from last year. • Currently a busy time for the Police with Jubilee events and the Solstice. • The Police have been targeting anti-social behaviour offences from drivers/riders of motor bikes and off roaders. <p>Questions from the floor:</p> <p>Could the Wellington Academy based PCSO also visit the local primary schools? <i>a. PCSOs do visit the primary schools, but the Wellington Academy based PCSO could also be included in these visits.</i></p> <p>Wiltshire Fire & Rescue Service – Mike Franklin. The written update distributed with the agenda was noted.</p>

Mike Franklin also made the point that Wiltshire Fire & Rescue Service were keen to promote home fire safety visits and work with other providers to advertise this service.

Questions from the floor:

Would Wiltshire Fire & Rescue Service do safety checks on MOD properties?
a. Yes.

NHS Wiltshire.

The written update distributed with the agenda was noted.

Tidworth Garrison - Col Paddy Tabor.

- The Garrison Commander, Col Paddy Tabor, stressed the 2 major activities within the Army at the moment: the report on government driven restructuring of the Army, known as Future Army 2020, which was expected to be published some time in the mid to late summer; and continued operations in Afghanistan, Operation HERRICK. He pointed out that significant numbers of soldiers were currently deployed in Afghanistan from the Garrison and the same sorts of numbers would probably deploy there from Tidworth, Bulford and Perham Down in 2013. In both years this would probably amount to the most sizeable parts of 5 regimental sized units.
- The Centenary of the Garrison Church, St Michael's in Tidworth, had been celebrated on Sunday 20th May and had been officiated at by The Bishop of Salisbury and the Bishop to the Armed Forces.
- The new Theatre was coming on very well with the superstructure now well and truly above ground. Completion was still on track for mid 2013.

Col Tabor then went on to mention 5 dates for the diary:

- 5th June - the Garrison was leading on a Tea Party for The Queen's Diamond Jubilee to be held in the car park of the Tidworth Leisure Centre between 1530 and 1730. The party was aimed at everyone living in Tidworth. Elements of tea (drinks and some food) would be provided but all those attending were asked to bring at least a plate of food as though going to a traditional Street Party. There would be some vehicle displays, bouncy castles and The Band of The Prince of Wales's Division would play throughout. In the unfortunate event of bad weather, the party would take place in the gyms of the TLC.
- 12th June would bring the announcement of the next round of Army redundancies.

- 11th July - The Olympic Torch would be coming though Tidworth and the Garrison would operate in support of Tidworth Town Council which was leading on the day.
- 14th July - The annual Army vs navy Polo Match, the Rundle Cup, would take place in Tedworth Park and all were welcome to come along and enjoy an excellent day's sport.

Tidworth Community Area Partnership – Tony Pickernell.

- TCAP website had now been updated with more information on the thematic groups and the work that they do.
- The new community plan questionnaires were now being distributed.
- The TCAP Youth Group had now been set up to help raise funding for youth based activities.
- TCAP pleased to be associated with the Ludgershall skate park project.
- TCAP thanked the Area Board for the grant funding that it had received.

Wellington Academy – Andy Scofield

- Pleased to be working with the new Academy based PCSO.
- Good partnership working with Tedworth House.
- Over 200 pupils expected to study at 6th form level next year.
- The next Wiltshire Council full council meeting would be held at the Academy.

Tidworth Town Council

- Tidworth Garrison Event – 5 June.

Ludgershall Town Council – Owen White

- Thanks to the Area Board for the skate park grant funding and the VCS nomination.

Extended Services – Julie Tremlin

- JT co-ordinated a Community Covenant Grant Meeting with Emma Cooper from Wiltshire Council to look at how local organisations could apply for this grant. Emma advised the group that partners need to work together and apply jointly where projects overlap or collaborate in order to make a successful bid. Several organisations had been applying separately without consulting partners and these were unlikely to receive county backing. In the recent tranche of applications from Wiltshire only one bid from a total of 9 was successful.
Action: Anyone considering applying needs to consult with partners in the area.
- Extended Services co-ordinated another bid for the MoD Support Fund for State Schools with Service Children 2012, funds were sought to fund counselling in the primary schools and the Academy and run a lunchtime club in each school for service children. The results of this bid have since come in and our area has been awarded just under £28K to pay for the counselling service.
- Tidworth Cluster Jubilee & Olympics Art Project – almost there!! 18 Banners would be up in Ludgershall for the Jubilee and shortly after a further 33 in Tidworth. These will be positioned on lampposts along the A342 and A338 celebrating the Jubilee and Olympics. His project has been co-ordinated by JT and funded by Extended Services, Area Board, Ludgershall and Tidworth Town Councils and PAWS.
- Summer Programme – Activities are now planned for the Tidworth Area Board area, including the parishes these will commence 23/7/2012 and go through to 2/9/2012. Information is currently being prepared to go out to the parishes and agencies.
- The Tidworth Multi Agency Forum (MAF) recently met and received an update from Childrens Services following it's recent inspection.
- At The Wellington Academy an information evening for parents of year 9 Pupils was recently organised to consult with parents on the revised Sex and Relationship Education (SRE) Policy, the Youth service and Motiv8 provided information on clubs and services in this area and parents attended a presentation on the SRE Programme in the academy.

4 Children – Betty Dobson

- Wiltshire Wildlife Trust are promoting Food Champions, an innovative, focused three-year project in Wiltshire and Swindon to encourage and

	<p>empower mainly disadvantaged communities to learn about and get involved in growing and accessing healthy local food.</p> <p>The Chairman thanked everybody for their updates.</p>
12	<p><u>Update on Issues Raised</u></p> <p>The Tidworth Area Board issues report, 21 May 2012 was tabled and noted.</p> <p>The Community Area Manager advised that no new issues had been logged.</p> <p>It was agreed to close the following issues:</p> <p>1882 – Request to include Cadley Road, Collingbourne Ducis on community speed watch area of operation.</p> <p>1696 – Request to make Kohat Road junction with Bulford Road a T junction to improve road safety.</p> <p>1229 – Speeding in Enford on C32.</p>
13	<p><u>Community Area Grants</u></p> <p>i. Grant Applications funded during 2011/12 Financial Year. A report on grant applications funded during the 2011/12 financial year was tabled and noted.</p> <p>ii. Grant funding 2012/13 It was noted that £42,665 was available for grant allocation.</p> <p>It was noted that the Tidworth Area Board had a separate Community Area Transport Group (CATG) budget of £12,957 for 2012/13, which included £1,200 carried over from the previous financial year.</p> <p>Small Grants – up to £350 to enable groups including those not formally constituted to implement projects involving local people to make their community a better place to live.</p> <p>iii. To determine any applications for Community Area Grants. There were no Community Area grants submitted.</p> <p>Councillor Initiated Project Cllr Chris Williams - £890 to fund printing of the community survey for the Tidworth Community Area Partnership.</p>

	<p>Decision</p> <ul style="list-style-type: none"> • That the Tidworth Area Board agreed to allocate £890 to fund the printing of a community survey for the Tidworth Community Area Partnership towards development of the new Tidworth Community Area plan. <p>Decision</p> <ul style="list-style-type: none"> • Area Board members also agreed to ringfence £10,000 of the community area grants pot to support vulnerable families including support around Domestic Violence and alcohol abuse which were key issues highlighted in the JSA for the area. The Youth Initiatives Fund of £5,000 would be targeted at Youth Transport which was another major issue highlighted in the JSA.
14	<p><u>Date of Next Meeting, Forward Plan, Evaluation and Close</u></p> <p>The next meeting of the Tidworth Area Board will be on Monday 16 July at Enford Village Hall.</p>